

**JYOTI NIVAS COLLEGE AUTONOMOUS**

**Name of the Program:** Bachelor of Business Administration (BBA)

**Course Code:** BBA 2.1

**Name of the Course:** Financial Accounting and Reporting

<b>Course Credits</b>	<b>No. of Hours per Week</b>	<b>Total No. of Teaching Hours</b>
<b>4 Credits</b>	<b>4 Hrs</b>	<b>60 Hrs</b>

**Pedagogy:** Classrooms lecture, tutorials, and Problem Solving.

**COURSE OBJECTIVES**

- The course will enable students to combine practical and theoretical knowledge of accounting of partnership concerns and joint stock companies.
- Students will be able to categorize assets and liabilities and prepare financial statements.
- The course will enable students to analyse and evaluate financial performance.

**LEARNING OUTCOMES**

- To solve problems of converting single entry into double entry.
- To apply partnership concepts in preparing final accounts of partnership concerns.
- To understand concepts regarding shares and debentures and construct final accounts of joint stock companies.
- To compare and evaluate financial statements.

**Syllabus:**

**Hours**

**Module No.1: FINAL ACCOUNTS OF PARTNERSHIP FIRM**

**12**

Meaning of Partnership Firm, Partnership deed-clauses in partnership deed, Preparation of Final accounts of partnership firm-Trading and Profit and Loss Account, Profit and Loss Appropriation Account, Partners capital account and Balance sheet. Goodwill- Nature, Factors influencing goodwill and methods of valuation of goodwill (Average and super profit methods)

**Module No. 2: ISSUE OF SHARES**

**12**

Meaning of Share, Types of Shares – Preference shares and Equity shares – Issue of Shares at par, at Premium, at Discount: Pro-Rata Allotment; Journal Entries relating to issue of shares; Preparation of respective ledger accounts; Preparation of Balance Sheet in the Vertical form (Practical Problems).

**Module No.3: FINAL ACCOUNTS OF JOINT STOCK COMPANIES**

**12**

Statutory Provisions regarding preparation of Company Final Accounts – Treatment of Special Items, Managerial Remuneration, Tax deducted at source, Advance payment of Tax, Provision for Tax, Depreciation, Interest on debentures, Dividends, Rules regarding payment of dividends, Transfer to Reserves, Preparation of Profit and Loss Account and Balance Sheet (Vertical Form Schedule -III) (Practical Problems).

<b>Module No.4: FINANCIAL STATEMENTS ANALYSIS</b>	<b>12</b>
Comparative Statements - Comparative Income Statement, Comparative Balance Sheet; Common size Statements – Common Size Income Statement, Common Size Balance Sheet – Trend Percentages. (Analysis and Interpretation)	
<b>Module No.5: CORPORATE FINANCIAL REPORTING PRACTICES</b>	<b>12</b>
Corporate Financial Reporting - meaning, types, characteristics of Corporate financial report, users of corporate financial report; Components corporate financial report– general corporate information, financial highlights, letter to the shareholders from the CEO, management's discussion and analysis; Financial Statements-balance sheet, income statement, cash flow statement, and notes to the financial statements; Auditor's report; Significant Accounting Policies; Corporate Governance Report; Corporate Social Responsibility Report (Discuss only Role and Significance of above components of corporate financial report).	

**SKILL DEVELOPMENT ACTIVITIES:**

1. Prepare different accounts with imaginary figures to find out missing items while converting single entry into double entry system.
2. Refer annual reports of two companies and present it in comparative form.
3. Draft a partnership deed as per Partnership Act. With imaginary data.
4. Prepare a Balance sheet of a company as per schedule III part I of the companies Act 2013 with imaginary figures.
5. Collect financial statement of a company for five years and analyze the same using trend analysis.

**TEXT BOOKS:**

1. Stephen P. Robbins, Management, Pearson
2. Koontz and O'Donnell, Management, McGraw Hill.
3. L M Prasad, Principles of management, Sultan Chand and Sons
4. V.S.P Rao/Bajaj, Management process and organization, ExcelBooks.GH25
5. Appanniah and Reddy, Management, HPH.
6. T. Ramaswamy: Principles of Management, HPH.

**Note: Latest edition of text books may be used.**

